



We build strength, stability, self-reliance, and shelter.

Thank you for your interest in homeownership through Habitat for Humanity Williamson-Maury! We take your request seriously and ask that you take the time to fully read the below Program Questionnaire instructions. Not doing so may hinder, or even disqualify you, from consideration. If you find that you need more room than what the questionnaire allows, you are welcome to attach an additional explanation of details.

- Complete the questionnaire as thoroughly and correctly as possible. We take the time to read each request, and if yours is not complete and/or illegible, it will delay our decision and process.
- Explain in detail the reason you are applying for homeownership, for example financial hardship or physical need for better housing.
- Employment consistency and all types of income are important in determining qualifications, so please be detailed in this section and enter all information.
- Household size is important in determining program eligibility. You must list the income for every person who would reside in your future home.
- Please understand that the Habitat homeownership program requires full honesty of your living and work situations, and you must complete all documentation in complete truthfulness.
- If you are selected to proceed to the full-application phase, we will reach out to you. If at that time any information has changed from your original Program Questionnaire, you will need to tell us those details so we can determine if you still qualify. This includes but not limited to: work history/job change, compensation changes, gaps in employment, and/or household size change.
- If you are selected for the next approval phase, we will require a full application, verification of income/assets/credit, and a \$25 application fee. We will notify you when/if we need this information.

Again, we are excited you have chosen to apply with us and will work diligently to consider approving you for a new home through our program.

Cheryl Taylor

Homeowner Services

Habitat for Humanity Williamson-Maury

109 Noah Drive, Franklin, TN 37064

Office: (615)690-8090

ctaylor@hfhwm.org

www.hfhwm.org



Habitat Homeownership Program Questionnaire

Application is open to anyone living or working in Williamson or Maury County. Please **PRINT** answers clearly using an ink pen. Please mail or drop off this completed form to: Habitat for Humanity Williamson-Maury, 109 Noah Drive., Franklin, TN 37064. You may also email your completed form to apply@hfhwm.org. **Unsigned forms cannot be processed.** A letter will be sent to you within 3-4 weeks with the next steps. If you have any questions about filling out the form, contact Homeowner Services Department at (615) 690-8090.

APPLICANT INFORMATION

APPLICANT	CO-APPLICANT
Applicant Name:	Co-Applicant Name:
Address:	Address:
Apt#: _____ City: _____, TN Zip: _____	Apt#: _____ City: _____, TN Zip: _____
Date of Birth:	Date of Birth:
Social Security Number: _____ - _____ - _____	Social Security Number: _____ - _____ - _____
Email:	Email:
Cell Phone #:	Cell Phone #:
Work Phone #:	Work Phone #:
Home Phone #:	Home Phone #:
Marital Status (Check One): <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (single, divorced, widowed)	Marital Status (Check One): <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Unmarried (single, divorced, widowed)
Are you a veteran? <input type="checkbox"/> yes <input type="checkbox"/> no	Is anyone who will live with you a veteran? <input type="checkbox"/> yes <input type="checkbox"/> no
For which county are you applying? <input type="checkbox"/> Williamson <input type="checkbox"/> Maury <input type="checkbox"/> Either County	

WORK INFORMATION

APPLICANT	CO-APPLICANT (if you have one)
Current Employer:	Current Employer:
Rate of Pay: \$_____ per hour or _____ per week How many hours do you work per week? _____ If not hourly, how much do you get paid? _____ How often are you paid this amount? _____ <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> 2 times/month <input type="checkbox"/> Monthly How long have you worked here? _____ _____ If you have been at your current job less than 2 yrs, complete: Previous employer: _____ Rate of pay: <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> 2 times/month <input type="checkbox"/> Monthly How long at this position: _____	Rate of Pay: \$_____ per hour or _____ per week How many hours do you work per week? _____ If not hourly, how much do you get paid? _____ How often are you paid this amount? _____ <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> 2 times/month <input type="checkbox"/> Monthly How long have you worked here? _____ _____ If you have been at your current job less than 2 yrs, complete: Previous employer: _____ Rate of pay: <input type="checkbox"/> Weekly <input type="checkbox"/> Every 2 weeks <input type="checkbox"/> 2 times/month <input type="checkbox"/> Monthly How long at this position: _____
Do you have a court order for child support? _____ If so, how much is the court order per month? \$ _____	Do you have a court order for child support? _____ If so, how much is the court order per month? \$ _____
Please list below monthly income the applicant receives other than their main job and child support.	Please list below monthly income the co-applicant receives other than their main job and child support.
Supplemental Security Income (SSI)	Supplemental Security Income (SSI)
Social Security	Social Security
Disability	Disability
Families First/TANF (Temporary Assistance to Needy Families)	Families First/TANF
Second Job	Second Job
Food Stamps	Food Stamps
Other: _____	Other: _____

FAMILY INFORMATION		List all other persons who will be living in the home with you, including children.			
Name	Date of Birth	Relationship to Applicant	Do they receive income?	If so, how much?	Income Source (i.e. job, SSI, etc.)
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	
			<input type="checkbox"/> yes <input type="checkbox"/> no	\$	

GENERAL ELIGIBILITY	Applicant	Co-applicant
Have you lived or worked in Williamson or Maury County for at least one year?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Have you ever applied for a Habitat home before?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Have you or someone you were/are married to owned a home in the last three years?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you have a bankruptcy that has not been discharged/dismissed for at least two years?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Have you had steady income in the U.S. for the past two years?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you have deferred student loans?	<input type="checkbox"/> yes <input type="checkbox"/> no	<input type="checkbox"/> yes <input type="checkbox"/> no
If you PAY child support to someone else, please list the monthly payment.	\$	\$
If you have a car payment, please list the monthly payment.	\$	\$
Please list the monthly total of any other loan or credit card payments	\$	\$

HOUSING NEED	
Do you live in public housing?	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you receive Section 8 rental assistance?	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you or anyone in your home have a special need, including physical, mental, or developmental disabilities?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are you living with friends, relatives, or another family unit?	<input type="checkbox"/> yes <input type="checkbox"/> no
Do you have more than two people per room (including the living room)?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are you homeless or facing the loss of your home due to condemnation or eviction?	<input type="checkbox"/> yes <input type="checkbox"/> no
Was your home impacted by the flooding in May 2010?	<input type="checkbox"/> yes <input type="checkbox"/> no
What is your current monthly rent payment?	\$

WILLINGNESS TO PARTNER	
Are you willing to contribute up to 280 "sweat equity" hours by attending homeownership classes and volunteering to build your home?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are you willing to save at least \$3,000 for the closing costs on your home within 6 – 12 months?	<input type="checkbox"/> yes <input type="checkbox"/> no
Are you willing to take a home in any location Habitat has available in your county?	<input type="checkbox"/> yes <input type="checkbox"/> no
How did you hear about the Habitat for Humanity program? <input type="checkbox"/> Friend or Family Member <input type="checkbox"/> Internet <input type="checkbox"/> Habitat Homeowner - Who? _____ <input type="checkbox"/> TV, Newspaper, Magazine _____ <input type="checkbox"/> Another Agency - Who? _____ <input type="checkbox"/> Other - Where? _____	Where did you get this questionnaire? <input type="checkbox"/> Friend or Family Member <input type="checkbox"/> Habitat for Humanity Office <input type="checkbox"/> Internet <input type="checkbox"/> Another Agency - Who? _____ <input type="checkbox"/> Habitat Homeowner - Who? _____ <input type="checkbox"/> Other - Where? _____

Please tell us anything else important to know about your current living or financial situation.

By signing and submitting this questionnaire, I/we request consideration for Habitat for Humanity of Williamson and Maury Counties homeownership program. I understand that my credit report will be used by Habitat for Humanity Williamson-Maury Counties to help determine my eligibility.

Applicant Signature

Co-Applicant Signature

Date



We are pledged to the letter and spirit of the U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin.